

## **Minute of Meeting – Executive Committee**

### **Clackmannanshire Local Association**

### **Educational Institute of Scotland**

**27/4/21**

#### **1. Constitution of Meeting**

Chair: Donal Hurley

Minute: Wendy Cowan

Present: Karen Farrell, Gordon Joyce, Monica Dromgoole, Teresa Barker

Apologies: Nick Clark

#### **2. Minute of previous meeting**

Minute not available to all members

##### **2:1 Matters arising from Minutes**

N/A

#### **3. Secretary's Report**

3:1 Quality Assurance – KF attended meeting regarding Quality Assurance in schools.

3:2 WTA – more work has to be done with Reps regarding the details of the WTA.

On line Training will be provided. KF will organise this. The year ahead should be a Recovery year, with time considered for this in the WTA.

3:3 In Set days in June to provide additional time for staff to liaise and finalise grades.

Grades to be submitted to SQA by 25<sup>th</sup> June. Teachers will require time however to mark and moderate work. EIS are recommending pupils should be taught up until the end of June to provide best opportunity to catch up.

3:4 Job sizing – looking for an agreement at LNCT rather than re job sizing all promoted posts!

All new posts should be job sized and should show equity! Individual staff are entitled to request Job sizing.

There are new posts advertised at the moment; it would appear without being job sized! This can be clarified at LNCT.

3:5 AGM – C. Quinn aware of the AGM delegates. This will take place on line 10<sup>th</sup>/11<sup>th</sup> June.

3:6 Return to school – no queries from members since all schools returned full time. LA

Secretaries meeting next week. KF may have more information then.

3:7 Students – are being asked to record themselves and send this to Tutors at Universities. Schools are being asked to assess instead of tutors visiting schools; this creates a variety of issues, least of all workload.

#### **4. Treasurers Report**

4:1 Letters now ready to be sent with donations as agreed at ABM.

4:2 Cheques to be counter signed. GJ will liaise with KF.

#### **5 .Learning Rep Update**

5:1 STEP (Scottish Teachers Enhanced Practice) has provided excellent presentations re HWB.

DH has attended all. Well Being Wednesday being run by GTCS – information can be found on website.

5:2 EIS also organised similar events; information also on their website.

#### **6. Items Deferred**

NA

#### **7. AOCB**

7:1 Minutes from LNCT – DH reminded LE members he had requested Minutes from LNCT should be made available for LE website. Agreement was given. This means minutes are available on hard drive. This is only accessible at Kilncraigs!

7:2 Learning Agreement update! – A. Aitken had agreed to action all suggestions. As this is not on the LNCT agenda and no draft copies sent out it to proof read it will not be possible to finalise agreement at this time.

7:3 Pension update – change to Pension scheme from April 2022; KF will invite LF to next meeting.

7:4 KF received new laptop from EIS; not completely set up yet!

Date of next meeting Tuesday 1<sup>st</sup> June

